



ISLAMIC FOUNDATION OF TORONTO

441 Nugget Avenue, Scarborough, Ontario M1S 5E1

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APPLICATION FOR THE PRIVATE USE OF THE MASJID FACILITIES

INSTRUCTIONS!

Please read the policies and procedures on the **reverse side** before filling out application. Please **print clearly** and in **CAPITAL LETTERS**. Rental charges must be paid at time of reservation to the Islamic Foundation of Toronto.

Address & General Information

Please fill in CAPITAL LETTERS

Organization name (if applicable) _____

Representative's name

Last name _____ First name _____

Gender Male Female

Representative's address

Street _____ Unit# _____

City _____ Province _____ Postal code _____

E-mail _____

Phone# _____ - _____ - _____ ext. _____ Cell# _____ - _____ - _____

Requested Facility & Equipment

Please check as appropriate

| | | | | |
|---|---|---|---|----------------------------------|
| Gymnasium <input type="checkbox"/> \$750 | Cafeteria <input type="checkbox"/> \$500 | Kitchen <input type="checkbox"/> \$150 | Cleaning Fee <input type="checkbox"/> \$50 | TOTAL \$ _____ . _____ |
|---|---|---|---|----------------------------------|

| | | | | |
|---|--|--|---|----------------------------------|
| Chairs <input type="checkbox"/> Complimentary - 250 Additional _____ \$1 per chair | Tables <input type="checkbox"/> Complimentary - 30 Additional _____ \$5 per table | Partitions Want _____ \$25 each Size - 6' x 22' | Sound / Podium <input type="checkbox"/> Sound System & Podium \$125 for both | TOTAL \$ _____ . _____ |
|---|--|--|---|----------------------------------|

Date(s) requested _____ Day(s) Mon Tue Wed Thu Fri Sat Sun
yy/mm/dd

Set-up time _____ Start time _____ End time _____ Clean-up time _____

Purpose of use _____

Number of people attending _____

Will food be served at this event? Yes No Light refreshments

Will minors be present? Yes No *Adequate adult supervision must be present*

TERMS AND CONDITIONS FOR THE USE OF FACILITY

Please read carefully

1. Facility(ies) are available for function/program ONLY up to 10:30 p.m. For any other extra time \$25.00 / hour will be charged.
2. Islamic dress codes and behavior must be observed strictly.
3. The user will pay for all damages to equipment, furniture or property.
4. All equipments brought in and not belonging to Islamic Foundation of Toronto must be promptly removed at the end of the function.

